

EasyPeasy Assessor

Duration: 11th June - 13th July 2018 (ad hoc)

Description: We are looking for candidates who are accustomed to working with young children to travel to nurseries that are participating in the EEF evaluation of the EasyPeasy project. Nurseries are located in Oldham, Knowsley, Coventry, Camden, Islington, Bedford and Luton Local Authority areas. Candidates will be carrying out the CELF assessment with children aged 3-4 years and training in the administration of the assessment will be provided. Ideally we would like candidates already located in one of the local authority areas listed above, however, if candidates do not live in one of the local authority areas then accommodation could be arranged by the research project team, and subsistence/mileage would be reimbursed in line with Durham University's expense policy. Further information on the Easy Peasy Evaluation Project can be found here: <https://educationendowmentfoundation.org.uk/projects-and-evaluation/projects/easypeasy-learning-through-play/>

Rate of Pay: £94.50 per day which includes preparation and travel time. Holiday pay is payable in addition to this payment. Subsistence, travel and accommodation expenses will also be covered.

Responsibilities:

- Attend training days.
- Visit participating nurseries to conduct data collection using CELF assessment tools.
- Ensure all assessments are carried out with high reliability and validity. This requires a full conceptual understanding of the assessment content, to ensure that it is carried out in a manner that elicits accurate information from every participating young child (this will be fully explained in the training).
- Accurately collect data within nurseries.
- Liaise and communicate with project stakeholders, primarily nursery managers and practitioners, to ensure a smooth data collection process
- Complete and submit daily status reports to the project team.
- Be proactive in seeking to address queries and any problems as they arise whilst visiting participating nurseries.
- Work in line with data protection and child safeguarding policies.
- Work proactively to manage time efficiently.
- Represent the project in a professional manner in order to gain the confidence of school staff and participating children. This will require sound knowledge of the project, the assessments and the ability to rapidly establish a rapport with all stakeholders.

Person Specification: Successful applicants will be highly motivated individuals with exceptional organisational skills. They will need to be able to manage their own day-to-day duties, and to work in collaboration with others in a team to ensure successful delivery of the project.

Essential:

- Ability to work individually and as part of a team
- Experience of working with young children, ideally in nurseries, schools and/or other educational settings (other relevant experience would be considered)
- Understanding of the needs of children in an assessment situation
- Ability to rapidly assimilate knowledge of the assessments and surveys, to be able to respond appropriately to questions and issues in a wide range of situations
- Experience of using initiative to deal with unforeseen problems
- Strong, proven, organisational and communication skills to ensure that the project is professionally represented in nurseries, and good relationships are established with both adults and children
- Willingness to travel to training days and to nurseries across England (if candidate is not already located in one of the participating areas)

Desirable Criteria:

- Previous research experience
- Previous child assessment experience
- Driving licence and willingness to drive

How to Apply:

Please send a CV and brief cover letter explaining your suitability to Dr Helen Cramman at: Helen.Cramman@dur.ac.uk, after which you may be invited for an informal interview. Please use this email for contact if you have any questions or require any further information.